

The Institute of Maxillofacial Prosthetists & Technologists



Minutes from trainers meeting dated Monday 17th April 2023

Venue: via Teams.

Minutes taken by Siân Campbell

Attendees:

Anthony Simpson		AS
Ana Veli		AV
Angela Fow		AF
Brendan McPhillips		BM
Dan Shaw		DS
Graham Marshall		GM
Heidi Silk		HS
Ian Collins		IC
James Dimond		JD
Jason Watson		JW
Karen Boyd		KB
Keith Winwood		KW
Matthew Pilley		MP
Mario Zarb		MZ
Mark Jagger		MJ
Melanie Bugden		MB
Naimsha Patel		NP
Oliver Burley		OB
Paramjit Kaur		PK
Pauline Paul		PP
Paul Smith		PS
Robert Ashton		RA
Robin Thorpe		RT
Sabah Zaulifqar		SZ
Sameera Patel		SP
Siân Campbell		SC
Stefan Edmondson		SE
Steven Hollisey-Mclean		SH

Apologies:

Trevor Coward		TC
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Amy Davey		AD
Nick Connolly		NC

Subject	Note	Action
Welcome and Introductions	HS welcomed everyone to the virtual trainers meeting and shared the agenda with everybody.	
Apologies for absence	As detailed above	
Minutes	<ul style="list-style-type: none"> Minutes from previous meeting shared with attendees and all actions have been completed or are in progress. A webinar was held on 24th February for the membership to be informed regarding the Non-DT entry and the questionnaire has been shared for the membership to voice their opinions. This was open for responses from 20th March-6th April and so the results from this will be shared later in today's meeting. NC was not able to discuss the lead trainer handover at the last council meeting due to time limitations but this is being discussed with KB as Education Lead. The last theme board meeting was unfortunately missed, if IC could see if there are any minutes available. The AGM has been set for the 3rd May 2023 in Coventry. Those in attendance reminded about the recent changes to exceptional circumstances and to continue conversations with third year trainees in relation to their IACC. 	HS to contact IC to see if any there are any minutes from the theme board meeting to report back at the next meeting
Current Trainees	<p>Competency status</p> <ul style="list-style-type: none"> Really good response from trainees this month, all of the trainees completed the questionnaire. Current competency status shared. Trainee 'number 8' has actually deferred until September 2024 and so after today's meeting their figures will not be included. Onefile is suggesting that 1st year Trainees should be at 26% at this time of year, however this figure is purely calculated by the percentage that they are through the program. However we need to take into account that they will have been working towards assignment deadlines, OSCE's and will now likely be preparing for their exams in May. Hopefully they will be able to catch up during the summer months. It is recommended that trainees have at least three or four competencies in draft at any point, which is where they are working towards. There was some variety in figures for the third year 	

	<p>trainees, however the two trainees with lower numbers have been given additional time by the school.</p> <ul style="list-style-type: none"> • Progress since December was demonstrated. • Additional question was asked this time relating to their OSCE to try and get some anonymous feedback from them. Some of the comments were read out, but they will be passed on to the HEI's anonymously. • The Lead Trainer will continue to collect competency statuses from the trainees to present the data at these trainers meetings as it has proved beneficial to share. <p>Workshops</p> <ul style="list-style-type: none"> • MP held the radiotherapy course virtually on 15th February. It was successful, but didn't receive a lot of feedback from the students probably because they asked for feedback after issuing the CPD certificate. No students have submitted competences to MP but they may have been completed locally. However all are welcome to submit to him to sign off. Likely run another course in a couple of years time. • SE's implant course at Birmingham has been arranged for 21st April. SE was not available to comment but we will likely get some feedback from him at the next meeting. <p>2023 IACC</p> <ul style="list-style-type: none"> • 9 new case based discussions have been written and submitted, thank you to those who supported. • IACC interview date has been given for 10th July 023. • The assessment group now needs to be arranged. Those who would be willing to take part in this group please get in touch with HS by email or phone. • Trainees must submit their written piece of work by 13th June. <p>Year 3 Upcoming deadlines</p> <ul style="list-style-type: none"> • HEI <ul style="list-style-type: none"> ○ Written exam 19th May ○ Research project hand in 12th May ○ Viva 30th May • IACC written submission and IACC assessment • Trainees should be continuing to prepare for their IACC and be including reflection in their competences. <p>Year 1 Upcoming deadlines</p> <ul style="list-style-type: none"> • HEI <ul style="list-style-type: none"> ○ Written exam 9th May and 16th May <p>PP highlighted that her trainee has been notified that the exam on the 9th May has been changed to the 10th May. KW to clarify.</p>	<p>HS to pass on the comments to the HEIs</p> <p>SE or IC to feedback regarding the implant course at the next meeting.</p> <p>KW to check exam dates for the first years.</p>
2023 Reconstructive Science Intake	<p>HS given on behalf of NC</p> <ul style="list-style-type: none"> • We have had 26 applicants. 	

	<ul style="list-style-type: none"> • Shortlisting is complete • Awaiting confirmation of interview dates. • These will be held virtually between 15th-25th May. This is to be confirmed and so those who will be participating please pencil this out in your diary. 	NC to co-ordinate on the interviews
University and NSHCS communications	<p>NSHCS Healthcare Science commissioning and funding webinar on Wednesday 26th April at 11am via Teams. This will cover submitting expressions of interest and funding. If anyone would like to attend and does not have the link then email HS.</p> <p>KCL MMU</p> <ul style="list-style-type: none"> • NP did get in touch about TC retirement. He is retired now, and HS questioned if this affects the course in any way. • NP – KCL will be advertising a junior clinical post to support NP but TC will be returning to teach one day per week for both full time/distance learning and STP courses. • Any re-sits will be held during the last week of July. • KW asks that trainers remind their trainees to cc both NP and KW into all communications with the HEI in case someone is away. • A revision session is being held on Monday 24th April. Year one 9.30-10.30am. Year two 10.30-11am. Year three 3.30-4.30pm. 	Trainers to remind trainees to CC both KW and NP into all emails.
Pastoral Support	MP has nothing to report at this meeting. No one has been in touch needing support.	
AOB	<p>Study leave</p> <ul style="list-style-type: none"> • PP asked what study leave allowance trainees are usually given. HS answered on the SWC rotation that trainees are given at least one week additional study leave prior to a written exam and they are able to take additional annual leave if they choose. Will depend on the trainees need though. • MP – up to each unit to decide. They are supernumery anyway and so usually happy for the student to take a week. • RA is giving their student two weeks. • KW raised the importance of consistency of study leave for all students so that they all have equal opportunities to succeed. • HS suggested recommended study time taking into consideration all exams and will circulate these dates on behalf of Lead Trainer to all heads of units. If trainees feel they need additional time for them to discuss locally whether this will be study leave or annual leave. 	HS to email all heads of units with recommended study leave dates for all trainees.

	<p>Lead trainer hand over</p> <ul style="list-style-type: none"> - SWC took on the role for two years which will be up in September. - We were approached by JW which may have been as Chairman or Education officer on council, and so we will approach KB. - We will happily carry on and support for a 3-6 month period. - It will be discussed at the next council meeting on 7th June. 	<p>NC or SC to raise Lead Trainer Hand-over at next Council Meeting.</p>
<p>Non GDC registration</p>	<ul style="list-style-type: none"> ● HS brought up results from the recent questionnaire. ● 84 Responses ● 8,827 words in total ● Average time to complete was 37 minutes ● All data has been sorted and analysed and responses grouped into membership types and roles held. <ul style="list-style-type: none"> 59 Full members 9 Fellows 9 Members in Training 3 Overseas 2 Retired 2 Not stated <p style="text-align: center;">(30 STP Trainers and 54 Non-STP Trainers) (23 Unit Managers, 61 not managers)</p> <ul style="list-style-type: none"> ● The majority of all those who responded recognise the need to expand the pool of applicants onto the program ● It is not possible to share all the comments here but they will all be put into a word document and sent to KB as part of the education committee and the presentation will be shared with the NSHCS. ● 50 responses were positive in saying they would continue to engage in the program, or that they do not currently but hope to in future. However those that responded that they would not engage with the program if the course was opened to non-Dental Technology applicants or that it would depend on what was put in place – 5 of these were unit managers. Therefore we need to consider the potential loss of 5 placements. This highlight the need of engagement with the training units to ensure sufficient support is put in place to facilitate this change. ● 78/84 responded that they would feel trainees would need additional support. ● There were lots of really good suggestions for types of support that could be put in place. There were also some comments from people offering help. ● The final question was asking for additional comments, 50 of all that completed the questionnaire gave additional comments here. ● HS gives a massive thank you to all that engaged, we received a really good response rate which gives us 	

	<p>plenty of evidence to present to the National School and enable us to open discussions around what support could be offered to these students to make this viable.</p> <ul style="list-style-type: none"> • These results have been discussed among lead trainers as well as with TC and KB. A meeting is scheduled with the NSHCS on 25th April with Lead Trainers and Education Leads, to present results and put forward requests for support pre and post STP. • JW and Chris Marion are in discussions with Jeff Lewis and Cardiff Metropolitan University. HS and NC have had a meeting with a course lead in Yeovil with regards to trainees getting a DT qualification Post STP at foundation level - but enough to get GDC registration. • A proposal or a plan needs to be put together and taken back to council as well as the membership for a vote. An update will be given at the AGM in Coventry. • KB thanks HS for this huge piece of work and summarising all the feedback into a clear and understandable presentation which gives us an idea of where everyone is at. The level of engagement from the membership has been really high which shows that people really do care about this issue. It's really important that we use all the data and feedback so that everyone knows we are taking this seriously. • RA expressed his concerns about the GDC requirement as part of our role and the worry that these people won't be employable. • HS explained that this is a potential issue everyone is aware of and is having discussions about. There is the suggestion that a statement will be written and presented to applicants prior to them submitting their application which explains that if they want a job post-qualification they may have to complete additional training to obtain GDC registration. It is important not to mislead these applicants. It could also recommend them to apply to certain units that could provide more support for the dental technology aspects. • KB agreed with HS that potential employability issues is part of the discussions but that it will depend where they will want to work. We are investigating every option. • AV suggested we contact those units not currently supporting the STP, perhaps because they are unable to support a student fully through the program, to see if they may be able to support in the dental technology aspect. This could be a small placements or as a placement prior to starting the program. 	<p>HS to share all feedback and data with KB, NC and NSHCS.</p> <p>Lead Trainers to present the results of this questionnaire at the AGM</p>
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	<ul style="list-style-type: none"> • HS agrees this is a good suggestion but the questionnaire if completely anonymous so unless those units come forward we have no way of knowing who they might be. • A manual dexterity test may be necessary, even though this has not previously been possible with the National School we may need to approach them again regarding this issue. • KW expresses that he predicts that the manual dexterity and materials handling will be what we need to concentrate on as from the courses they have suggested they should have good anatomy and materials science knowledge. • HS asked KW if any courses with an Arts background could be considered, as many comments were relating to this. Is it a requirement of the NSHCS as it is a clinical sciences course. • KW – it is something we could look into but is ultimately a decision made by the NSHCS not the HEI's. They would still need a 2:1 or a 1st. • The next report will be presented at the AGM by the Lead Trainers and KB where hopefully more information will be able to be shared after the meeting with the NSHCS. • SHM expressed that a pre-starting STP course would be more appropriate than a post course. Or a combination where there is training before they start and then after they complete in order to gain GDC registration should they need it. • JW commented that we should all take on board the fact we are training Reconstructive Scientists not dental technicians. There is no way we can include what is essentially a 3 year qualification into the STP. There are 12 competences within the program that need dental technology knowledge. We cannot provide them with a qualification all we can offer them is knowledge. 	<p>Lead trainers to approach the NSHCS about the possibility of expanding qualifications to include arts based degrees and also about the possibility of a manual dexterity test.</p>
	<ul style="list-style-type: none"> • Meeting concluded at 13.05 • Next meeting to be scheduled for 14th April at 12.30pm – 1.30pm 	

Minutes signed off for the STP Trainers Zoom meeting dated 12rd May 2022

Signature of Lead Trainer.....

Date of signature.....17/05/2023.....