

# The Institute of Maxillofacial Prosthetists & Technologists



Minutes from trainers meeting dated Friday 3<sup>rd</sup> February 2023

Venue: via Teams.

Minutes taken by Siân Campbell

## Attendees:

Anthony Simpson		AS
Amy Davey		AD
Brendan McPhillips		BM
Heidi Silk		HS
James Dimond		JD
Karen Boyd		KB
Keith Winwood		KW
Lindsay McNeil		LM
Matthew Pilley		MP
Mark Townend		MT
Melanie Bugden		MB
Naimasha Patel		NP
Naomi Sweeney		NS
Natalie Short		NS
Pauline Paul		PP
Paul Smith		PS
Robert Ashton		RA
Robin Thorpe		RT
Sabah Zaulifqar		SZ
Siân Campbell		SC
Stefan Edmondson		SE
Steven Hollisey-Mclean		SH

## Apologies:

Trevor Coward		TC
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Subject	Note	Action
Welcome and Introductions	AD, chairing the meeting today, welcomed everyone to the virtual trainers meeting and shared the agenda with everybody.	
Apologies for absence	As detailed above	
Minutes	<ul style="list-style-type: none"> <li>Minutes from previous meeting shared with attendees and all actions have been completed or are in progress.</li> <li>Those in attendance reminded about the recent changes to exceptional circumstances and to continue conversations with third year trainees in relation to their IACC.</li> </ul>	
Current Trainees	<p><b>Competency status</b></p> <ul style="list-style-type: none"> <li>Received 5/8 replies. Current competency status shared, do not have a comparison from Decembers figures but HS will try to do this next time as this would be useful.</li> <li>The Lead Trainer will continue to collect competency statuses from the trainees to present the data at these trainers meetings as it has proved beneficial to share.</li> </ul> <p><b>Update on Appeals</b></p> <ul style="list-style-type: none"> <li>One of the trainees going through the appeal process was successful. Sadly, this does mean that one trainee will not be continuing on the course. The successful trainee has been given an extension from the NSHCS and will be able to re-sit their second year written exam.</li> <li>MP questioned the reason that the trainee had been unsuccessful but AD was not aware of any further details. KW also clarified that MMU and KCL held a panel and HEI's were not told the details, just the outcome.</li> </ul> <p><b>Workshops</b></p> <ul style="list-style-type: none"> <li>MP will be holding the radiotherapy course virtually on 18<sup>th</sup> February.</li> <li>SE's implant course at Birmingham has been arranged for 21<sup>st</sup> April.</li> </ul> <p><b>2023 IACC</b></p> <ul style="list-style-type: none"> <li>9 new case based discussions have been written and will be sent to the school today – HS thanked everyone for their input and support in this process.</li> <li>3 or 4 more to do by the end of February but we are able to rework some of the previous ones.</li> <li>There have been a few changes. The school is suggesting 3 CBD's at five minutes each – but this had been met with a lot of negativity from trainers.</li> <li>The interview itself has been extended to 45 minutes to an hour.</li> </ul>	<p>To continue to collect Competency status - HS</p> <p>Complete IACC CBDS – HS/NC</p>

	<p><b>Year 3</b> Upcoming deadlines</p> <ul style="list-style-type: none"> <li>• HEI <ul style="list-style-type: none"> <li>○ Uni-blocks</li> <li>○ Case studies</li> <li>○ Literature review &amp; project (12<sup>th</sup> May)</li> <li>○ OSCE's (Early April)</li> <li>○ Written exam</li> <li>○ Viva (towards the end of May)</li> </ul> </li> <li>• IACC written submission and IACC assessment</li> <li>• The two case studies are up on Moodle, one is due on the 10<sup>th</sup> February and the second is due on the 10<sup>th</sup> March.</li> <li>• Trainees should be continuing to prepare for their IACC and be including reflection in their competences.</li> </ul> <p><b>1<sup>st</sup> Years</b> <b>Expectation of progress – raised by AV</b></p> <ul style="list-style-type: none"> <li>• Email received from AV asking what progress we should be expecting from trainees.</li> <li>• Use the competency progress as a guide. There is a guide on OneFile but HS happy to discuss and support further if needed.</li> </ul>	<p>Trainers encouraged to continue support for IACC</p>
<p>2023 Reconstructive Science Intake</p>	<p><b>AD delivered on behalf of Nick Connolly</b></p> <ul style="list-style-type: none"> <li>• Swansea has a separate advert out currently for the Wales STP. Advert is open until 6<sup>th</sup> February.</li> <li>• Direct entry for England has now closed.</li> <li>• 9 posts available including one in-service post, which gives us 10 in total (including Swansea)</li> </ul> <p>EOI 2024</p> <ul style="list-style-type: none"> <li>• Lead trainers would appreciate communication. 10 places is larger than expected or planned for this year. This is obviously good for this year; however it may lead to complications next year. As Lead Trainer we have been working towards ensuring longevity year on year to avoid fallow years occurring.</li> <li>• NS – looking to set up a consortium and enter an expression of interest for 2024. AD will make contact and endeavour to support.</li> <li>• The Midlands appears to be quite concentrated with placements at the moment.</li> <li>• PP – EOI dates for Scotland will be different. They have been earlier in the past.</li> </ul> <p>Interviews for Sept 2023 intake</p> <ul style="list-style-type: none"> <li>• Representatives from each unit and from each consortium will be required to participate.</li> <li>• More people can be involved in the shortlisting process but only a couple at the interview.</li> </ul> <p>Non GDC entry for RS STP for 2024 – discussion planned for the end of this shortened meeting.</p>	

<p>University and NSHCS communications</p>	<p><b>KCL MMU</b></p> <ul style="list-style-type: none"> <li>• There has not been any further correspondence regarding the feedback questionnaire since sharing with unit leads. Hopefully Unit Leads have shared within their departments if they felt it was appropriate with their past/current trainees.</li> </ul> <p><b>Trainee concerns</b></p> <ul style="list-style-type: none"> <li>• KW shared that there has been a lot of anxiety within this cohort of trainees, particularly with first years, worrying about exams. Not just our STP's – they are noticing it within other specialties also. AD has noticed this but hadn't necessarily seen it as a bad thing, as long as it is not to the level where it is affecting their mental health. It is a fine balance between encouraging them to work hard and causing too much anxiety.</li> <li>• SHM also picked up on heightened concern. May be partly due to STP awareness of recent students having gone through appeals and that one has lost their place on the course.</li> <li>• KW agrees, and in response HEI's have put on extra group sessions to support.</li> <li>• Still having students attend using mobile phones which causes problems as they are unable to share things. Students must have a desktop.</li> <li>• NP – HEI's are meeting with trainees once a month at least. Students are often late. One in particular is repeatedly having issues losing connection which is disruptive.</li> <li>• It is recommended that trainers try to quell anxiety at the beginning and give advice regarding the use of tools such as Gantt charts and regular meetings with their trainers to plan their weeks/placements.</li> <li>• HEI's have added more material to Moodle and KEATS. The information is all there for them. HS has also shown students where to find it all now.</li> <li>• Dates for lectures have been share with NC.</li> <li>• All trainees have now been provided with the dates for their exams also.</li> <li>• KW further clarified that first year trainees have been worrying in particular about their mock OSCE's. They are bound to be unfamiliar as they have not done it before, which is the purpose of providing a 'mock'. Future revision sessions will also be shared with trainers.</li> <li>• SHM also raised that there has been a number of changes within the NSHCS and uncertainty on how to achieve the marks they need.</li> </ul> <p><b>Turn it in</b></p> <ul style="list-style-type: none"> <li>• KW – trainees should not upload HEI coursework to the turn-it in portal on their OneFile as it will flag up as plagiarised. Turn-it in is a national shared database which will flag with the university. It will highlight that it has already been submitted through the</li> </ul>	<p>All to ensure that the trainees can access correctly.</p> <p>All to encourage engagement with the support meetings and planning of work to ease anxiety.</p> <p>All to be aware of Turnitin and the correct use this.</p>
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	<p>NSHCS and that it is 100% plagiarised.</p> <ul style="list-style-type: none"> <li>• Some students from other specialties have been submitting their work as a check of plagiarism before submitting their work to the university.</li> <li>• May also have the implication if uploading similar documents/evidence for multiple competencies.</li> <li>• JD – may need some pre-planning by linking all necessary competencies into one submission. KW – or a reference at the bottom of the competency to previous submission</li> </ul>	
<p>Non DT registration discussion.</p>	<ul style="list-style-type: none"> <li>• AD and KB gave overviews and updates of the reasons for the discussion of introducing non-DT applications for the Recon Sci STP.</li> <li>• We believe that non-GDC applicants have not been able to apply in this intake.</li> <li>• KB clarified that this is being proposed from the 2024 intake, not for 2023. IMPT council and Education Committee are hoping to work together with the membership to take this forward.</li> <li>• The Lead Trainers along with a working group have put together a questionnaire to gauge opinions on taking applicants not from a dental technology background. This has been adapted to hopefully make it as open and non-biased as possible. This will be sent out to the membership.</li> <li>• RA – expressed that he completely disagrees and would not be taking on a student who does not have that knowledge and that he wouldn't be able to get around non-GDC registration.</li> <li>• SE – recently visited Brunei where everyone is trained in-house and the level of skill was outstanding. SE feels this can be taught in house.</li> <li>• MB agrees that dental technology is necessary but this could be at a lower qualification.</li> <li>• KB – shared a list of suitable degrees which has been suggested by the HEI and education committee. It is also being included in the questionnaire that is being sent to the membership.</li> <li>• KW - All of these are BSc degrees and would have to be 2:1 or above as it is for an MSc STP in clinical science and that is the minimum requirement. It is a mixed debate as there is a need to achieve a larger pool of applicants as we are very limited at the moment with resources that we have in terms of students. If we are not filling places then training provision will not be given to universities. Do we need to add a bolt on for Dental Technology skills and or knowledge?</li> <li>• MT – GDC position statement has facilitated our ability to take on non-GDC applicants. Not opposed to this but we have a responsibility as trainers to make sure that those non-DT candidates will be able to complete the course and whether they will hold the necessary work based practical abilities to do so.</li> </ul>	

	<ul style="list-style-type: none"> <li>• JD shared that he was part of a healthcare science board recently and his trust is in the process of making new contracts for trainees, which will enable the trust to remove them from the program if they are not progressing or suitable to continue. This is unique to his trust but more trusts may do something similar.</li> <li>• AD – we need to gather information from trainers and membership and decisions made on what we can possibly put in place to support these potential trainees. Whether this is prior to starting, during the program or post qualification.</li> <li>• Karen to take the questionnaire to the education committee and this will then be sent out to the membership.</li> <li>• KB – it is concerning the lack of knowledge that membership have on the situation and so we are planning on sharing information during a webinar prior to collecting people’s opinions. Jason and Trevor have expressed they would be happy to be on a panel but it may be best if this was conducted by somebody completely impartial.</li> <li>• Discussions were held at BAOMS but not everybody was present.</li> <li>• BM – if this is due to lack of applicants, do we know how many applicants we have received this year? AD – not aware of number of applicants yet. It would be interesting to see if the recent engagement with universities has increased the number of applicants anyway.</li> <li>• SE highlighted that overall applicants for GDC courses are declining also. We need to be supporting more students through equivalence.</li> <li>• PP – there is no longer any dental technologies courses in Scotland.</li> </ul>	<p>Webinar to be scheduled and Questionnaire to be circulated afterwards once checked.</p>
Pastoral support	MP not had anyone contact him from this new intake but continues to be available to all if needed.	
AOB	<ul style="list-style-type: none"> <li>• Lead Trainer handover. SWC currently acting as Lead Trainer but another unit/consortium will need to be identified and hand over date(or period) to be set.</li> <li>• JD – Themeboards are starting back up with the next meeting scheduled for 27<sup>th</sup> March. IC used to go to them but had not received the information. JD to forward the email.</li> <li>• KW raised the IMPT AGM. NP will discuss dates at the next council meeting on 1<sup>st</sup> March 2023 and get back to Keith.</li> </ul>	<p>Discuss further at the Council Education Meeting.</p> <p>IC to attend next one.</p> <p>AGM date set for 3<sup>rd</sup> May.</p>
	<ul style="list-style-type: none"> <li>• Meeting concluded at 10.43</li> <li>• Next meeting to be scheduled for 17<sup>th</sup> April at 12pm</li> </ul>	

Minutes signed off for the STP Trainers Zoom meeting dated 3<sup>rd</sup> October 2022

Signature of Lead Trainer.....

Date of signature.....04/04/2023.....